

KCMLIN Annual Report

FY 2006-2007

April 2007

From the Director.....

A Year of Looking Forward to our Future....

The leadership of KCMLIN took the initiative to evaluate the services of KCMLIN and look forward to what KCMLIN should be in the future. The first step was to develop a Strategic Plan. The Strategic Plan committee, moderated by Tiffany Hentschel, Johnson County Library developed a five-year working Strategic Plan for KCMLIN. This document will provide a framework for growth of services to the KCMLIN membership in the future.

After completion of the Strategic Plan, the Dues Structure Committee was tasked to examine and develop a fair and equitable dues structure system that would sustain and allow for the opportunity for continued growth. Again, this committee worked together and creatively developed a new dues structure that will be presented to membership at the annual meeting.

Through the continued support of the Officers, Council and Committee members, KCMLIN has been able to continue to develop and expand programs for our network members.

We continue to look for opportunities to serve our existing membership and to grow and develop new services for both Kansas and Missouri. KCMLIN relies on the invaluable support of our membership base to accomplish these goals. We look forward to the future potential that was outlined in the strategic plan and hope you will all be a part of the many changes coming in the future.

*Susan Burton
Executive Director*

Membership

The heart of our organization....

During fiscal year 2006-2007 KCMLIN served 110 members. These included regular members, health science libraries, Get Connected members and supporting members. Additionally 46 individual members have joined to support the network.

Leadership

KCMLIN is led by a very dedicated group of Officer's and Council members. Their support over the last year has been substantial in the growth and long range planning of the network. Our leadership core includes:

Officers

Michelle Lahey, Linda Hall Library – President
Carolyn Weeks, Johnson County Library - Vice President
Mary Beth Revels, St. Joseph Public Library-Secretary
Dick Wilding, Mid-Continent Public Library-Treasurer

Council

Kim Carter, Midwest Research Institute
Mark Daganaar, Johnson County Community College
Teresa Garrison, Kansas City Kansas Public Library
Christie Kessler, Cass County Public Library
Cheptoo Kositany, Kansas City Public Library
Jeanne Langdon, Rockhurst University Library
Sue McDonald, Community of Christ Library
Debbie Perry, St. Pius High School Library
Cheryl Postlewait, Kansas City KS Community College
Joyce Sickel, Shook, Hardy & Bacon Library

Staff

Susan Burton, Executive Director
Mary Puhr, Office Manager
Gregg Higginbotham, Lead Courier
Lyle Davies, Part Time Courier
Dave Myers, Part Time Courier
Kirk Johnson, Relief Courier

KCMLIN Courier Delivery

During FY 2006-2007, KCMLIN members were not required to count the materials moved through the courier, so there are no statistics to report this year. KCMLIN ran three courier delivery vans and utilized contractual services with 1st Choice Delivery to reach areas outside the Kansas City Metropolitan region. We also served as a connecting courier for the MOBIUS libraries in the Kansas City Metropolitan region. Our couriers this past year included Gregg Higginbotham, Lead Courier, Dave Myers, Courier, Lyle Davies, Courier and Kirk Johnson, Courier. We are happy to report that we continue to be "accident free" and appreciate our members providing safe dock areas for our deliveries.

KCMLIN Job Link

During fiscal year 2006-2007, KCMLIN posted over 100 jobs on KCMLIN's Job Link located at <http://www.kcmlin.org/link.htm>. All KCMLIN members can send jobs to be posted at no charge. Non-members are charged a \$25 service fee for this service. Many jobs were filled from this site and it continues to be a location that is searched frequently for those searching for a new position.

KCMLIN Directory

KCMLIN provides an online Library and e-mail directory for our members. We update this constantly throughout the year.

Located at: <http://www.kcmlin.org/libdir2.htm>.

KCMLIN Business Status

KCMLIN has a current occupation business license with the City of Independence.

KCMLIN is in good standing with the Secretary of States Office.

KCMLIN has been renewed through 2008 for our non-profit status.

KCMLIN Dues Structure Committee

The KCMLIN Dues Structure Committee worked incredibly hard to develop a fair and equitable plan. The committee included:

Mark Daganaar, Chair, Johnson County Community College Library

Jackie Burns, Johnson County Library

Teresa Garrison, Kansas City Kansas Public Library

Suzanne Guinn, Calvary Bible College

Jackie Hershewe, St. Teresa's Academy

Michelle Lahey, Linda Hall Library

Jean Millen, Trails Regional Library

Cheryl Postlewait, K.C. Kansas Community College

Steve Potter, Mid-Continent Public Library

Joyce Sickel, Shook, Hardy and Bacon

Donna Whitner, Kansas City Public Library

KCMLIN Strategic Plan Committee

The Strategic Plan Committee met several times this past year to develop a five year plan for KCMLIN. The committee had many innovative ideas and worked together seamlessly as a team to look at the future potential of the network. Committee members included:

Tiffany Hentschel, Moderator, Johnson County Library

Mark Daganaar, Johnson County Community College

Cheptoo Kositany, Kansas City Public Library

Teresa Garrison, K.C. Kansas Public Library

Laurie Hathman, Rockhurst University Library

Michelle Lahey, Linda Hall Library

Peggy Mullaly-Quijas, UMKC

Mary Beth Revels, St. Joseph Public Library

Ann Schultis, Park University Library

Joyce Sickel, Shook, Hardy & Bacon Library

Hugh Stocks, William Jewell College Library

Carolyn Weeks, Johnson County Library

Dick Wilding, Mid-Continent Public Library

Employee Benefits

During the past fiscal year, the following benefits were offered to full time KCMLIN employees:

TIAA-CREF Retirement Fund – 4% match

Life Insurance – KCMLIN provides a \$5,000 policy

KCMLIN Continuing Education Committee

The KCMLIN Continuing Education Committee has been very busy this past year. Committee members include:

Laurie Hathman, Rockhurst University, Chair
Vicky Baker, Mid-Continent Public Library
Kim Carter, Midwest Research Institute
Linda Catlin, Colorado Technical University
Rebecca Cox, Park University Library
Sunny Church, Kansas City KS Public Library
Junie Hao, Olathe Public Library
Hasan, Farrukh, Avila University Library
Tiffany Hentschel, Johnson County Library
Chris LeBeau, UMKC
Pam Kannady, Kansas City Public Library
Sue McDonald, Community of Christ Library
Tammie Sharp, Kansas City KS Public Library
Denise Zortman, Penn Valley CC Library
Susan Wray, Joplin Public Library

Many innovative ideas and programs have been the result of the excellent working relationship this group has developed with librarians/trainers. Many of the committee are very active in teaching KCMLIN workshops as well. Just a few highlights from this past fiscal year include:

Black Belt Librarian Workshop
Getting Graphic with Graphic Novels
Introduction to Library Services for Paraprofessionals
Outcome Based Evaluations
Business Reference Workshop
Genealogy & Local History 101
Exceptional Customer Service
Successful Project Management Skills
Managing Electronic Resources
Introduction to Library Bibliographic Services
Motivating Employees
Dealing with Difficult People
Music Reference
Legal Resources for Librarians
Serving a Diverse Population
Podcasting

NEW Online Classes – University of North Texas

KCMLIN is now offering several online classes through an agreement with University of North Texas:

Providing Excellent Customer Service in a Multi-Cultural Environment
Improving Co-Worker Relationships
Copyright Basics for Libraries
Reaching Teenagers
Grant Writing Basics

Certification Programs

The KCMLIN Continuing Education Committee has designed four Certification Programs to help library staff develop the skills needed in a variety of fields. Following is a list of the Certification Programs followed by participants who completed the program during the past year.

Paraprofessional Certification Program

- Shirlene Johnson, Rolling Hills Library
- Mary Mays, MidAmerica Nazarene University
- Janice Stephens, MidAmerica Nazarene
- Peggy Farney, K.C. Public Library, Central
- Julia Smetana, North K.C. Public Library
- Dianne Sires, William Jewell College
- Dee Day, William Jewell College

Supervisor Certification Program

- Wanda Adams, Leavenworth Public Library
- Elaine Knapp, Leavenworth Public Library
- Pam Jenkins, K.C. Public Library – Central
- Cal Melick, Washburn University

Administrator Certification Program

Technology Specialist Certification Program

KCMLIN Trainers

We would like to recognize our volunteer trainers and their libraries for providing the opportunity to share many levels of expertise in the KC Metro area. Over 400 training hours were offered to KCMLIN members during the past year. Additional training hours are show in the **MARRT Category**.

Donna Jo Atwood, Vicky Baker, Steve Campbell, Marilyn Carbonell, Linda Catlin, Bradley Debrick, Crystal Faris, Laura Gayle Green, Suzanne Guinn, Sarah Handgraff, David Hanson, Laurie Hathman, Tiffany Hentschel, Cindy Knowles, Chris LeBeau, Sheryl Nance-Durst, MJ Poehler, Diana Poliquin, Steve Potter, Doug Raber, Bruce Rennie, Kasey Riley, Kay Sodowsky, and Susan Wray.

Top Trainer of the Year Award

We are very excited and honored to announce **Chris Carleton** from Johnson County Library is our KCMLIN Top Trainer of the Year. Chris trained a total of 60 hours for KCMLIN in many different topics. He has been a loyal KCMLIN supporter and has stepped up for us in emergencies more than once. We would also like to thank Johnson County Library for allowing Chris to share his expertise with the rest of the library community.

KCMLIN Metro Area Reader's Round Table Committee

It has been an extremely productive year for the Metro Area Reader's Round Table Committee (MARRT) whose membership consists of:

Alicia Ahlvers, Kansas City Public Library
Donna Jo Atwood, Olathe Public Library
Trish Downey, Johnson County Library
Amy Fisher, Mid-Continent Public Library
Maureen Fitzpatrick, Johnson County CC Library
Cindy Guyler, Johnson County Library
Virginia Hermes, Johnson County Library
Andrea Kempf, Johnson County CC Library
Kaite Mediatore-Stover, Kansas City Public Library
Rita Miziorko, Kansas City KS Public Library
Meredith Roberson, North Kansas City Public Library
Shelle Rosenfeld, Lawrence Public Library
Patricia Ann Wells, UMKC Penn Faulkner Program

Reader's Advisory Certification Program

The MARRT Committee designed a Certification Program directed specifically for those library staff in the Reader's Advisory field. This program was launched during the last fiscal year and has been very well received.

United We Read 2007

There were many wonderful nominations for United We Read in 2007. After much reading and careful deliberation, the committee selected:

The Final Solution by Michael Chabon

The committee also put together a program to help librarians incorporate the selection into their library programming, book talking, book groups, etc. We had about 30 librarians attend this workshop.

MARRT BLOG

In the past, MARRT has provided a bi-monthly newsletter for MARRT members. However, our new communications coordinator, Amy Fisher has taken us a step further. Amy has developed a "Between the Margins" blog that provides information on Reader's Advisory events, activities, book lists, genre studies, and more. This has been a wonderful addition.

MARRT Trainers

We have many wonderful trainers in MARRT including:

Alicia Ahlvers, Donna Jo Atwood, Dr. Chuck Bishop, Janet Brooks, Trish Downey, Cindy Guyler, Peter Haxton, Virginia Hermes, Helen Hokanson, Brad Hooper, Vivian Jennings, Leslie Loftus, Lucy Lockely, , Andrea Kempf, Meredith Roberson, Shelle Rosenfeld, Kay Sadowsky, Lissa Staley, Kaite Stover, Barry Trott, and Patricia Ann Wells.

Continuing Education

Contract Trainers

We also contracted with a variety of "paid" trainers for the Continuing Education programs which included:

Joan DeMerchant, Warren Graham, Cheryl Hanback, Patty Hasselbring, Jean Lebedun, Rory Rowland, and Cynthia Stotlar.

Community Outreach

Susan Burton, KCMLIN Executive Director, participates on a variety of committees and functions throughout the community including the following:

Community Connection Advisory Board Member

Missouri Library Association – CE Committee Member

Missouri Library Association – Conference Committee Member

Sponsor – Book Cart Drill Team Competition MLA

Booth – Missouri Library Association Conference

Speaker – Kansas University Paraprofessional Day

Speaker - Moving Mountains: A Symposium Exploring Library Courier Services.

Through community involvement and networking, many opportunities have opened for KCMLIN including grant funding.

Special Thank-You's

KCMLIN receives support from its members in many different ways. Whether it is through committee participation, utilization of meeting rooms and facilities, or serving on the Council, members are always willing to help. Following are just a few highlights of the many ways KCMLIN members help.

Mid-Continent Public Library

Mid-Continent Public Library has gone above and beyond to ensure the success of KCMLIN. During the past fiscal year, Mid-Continent has provided the following for KCMLIN:

Office Space
Basic Phone Service
Access to Print Shop (at bargain rates)
Use of Computer Lab and Meeting Rooms
Use of their courier dock

Meeting Rooms & Computer Labs

KCMLIN's Professional Development Program could not function without the generosity of our members. We are graciously invited to use the library facilities. Special thanks to the following libraries.

Blue River Community College Library
Colorado Technical University
Johnson County Library
Kansas City Kansas Public Library
Kansas City Public Library
Longview Community College Library
North Kansas City Hospital
North Kansas City Public Library
Midwest Research Institute
Olathe Public Library
Mid-Continent Public Library
Penn Valley Community College Library
St. Joseph Public Library
UMKC – Miller Nichols Library

Connecting Courier Service

The connecting couriers provided by KCMLIN member libraries shows the collaboration to share resources in the KC Metro area. The following libraries serve as connecting couriers:

Kansas City Kansas Public Library
Mid-Continent Public Library
Johnson County Public Library
Trails Regional Public Library

Missouri LSTA Grants

Special thanks to the Missouri State Library for granting KCMLIN several LSTA grants during the past fiscal year. We were able to do some additional programming with these funds.

Grants received included:

Professional Development Grant – to bring in Warren Graham, Blackbelt Librarian Workshop

Professional Development Grant – to contract for two of the College of DuPage teleconferences:
- Library Management Hot Topics
- Google Print

Professional Development Grant – to bring in Emmanuel Ngoms, Ph.D. to do a Cultural Diversity in the Workplace workshop.

Professional Development Grant – to bring in Ellen Miller to do a Developing Collaboration & Partnerships Workshop.

Professional Development Grant – to bring in Ellen Miller to do an Introduction to Library Governance Workshop.

Show Me Steps to Career Development Grant – for Susan Burton to attend the LERN Conference.

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